



Heritage Perth School & Family Learning Development Programme Application Form 2017 – 2018

Please read 'Heritage Perth School and Family Learning Development Programme (LDP) 2017 – 2018 Guidelines' before completing this form.

Applications must be received by 5pm, Friday 26 May 2017

1. About the applicant	
Name and address of (lead) heritage organisation:	
Contact person:	Current role:
Telephone:	Email:
Name(s) of partner (not-for-profit or community) organisation(s) (if applicable):	
2. Activity for which the LDP Grant is required	
Title of LDP:	
Anticipated commencement and completion dates:	
Describe the programme, event or activity. (150-300 words) <i>Prompts: What do you want to do? What do you hope to achieve? Is this project for schools or families? Any specific age range? If for schools, what educational aspects does it address? eg knowledge of first contact; skills of historical inquiry etc?</i>	



How will you use the grant? (150-300 words)

Prompts:

What will you use the grant for?

Will you require a consultant to assist with development of the project?

What are the specific tasks they will undertake and skills you require from them?

Will you purchase resources and/or equipment?

Do you require IT support?

Why do you want to develop this programme, event or activity? (200-500 words)

Prompts:

What do you want to achieve with this project?

How does it link to your organisation's priorities?

How do you know there is a need for this project?

Is this project a response to consultation, a report, a planning document?

How does it link with your Forward/Business Plan?

How will your organisation and/or partnership benefit from this heritage LDP Grant? (150-300 words)

Prompts:

How will you measure the result of this project?

How will you share the learning amongst your team?

How will it benefit your organisation and your users?

How will it benefit your partners (if relevant)?

How will the benefits be sustained?

How will it add value to the heritage of your organisation?

What will the project have delivered in terms of outcomes and outputs (such as a document, resources, training)?

List who will take part in the project: (include names and job titles/areas of responsibility if known)

Prompts:

Coordinator/Lead Contact

Consultants (if known)

Volunteers

Others



3. Break down of expected costs	
Is the (lead) organisation registered for GST? <i>Tick one only:</i>	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
Programme Costs (Provide programme costs WITHOUT GST)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Add 10% GST if your organisation is registered for GST	\$
A. Total costs	\$
Museum contribution (<i>in kind and cash</i>)	
	\$
	\$
	\$
B. Total museum contribution	\$
C. Amount of funding required (A minus B) – max \$3000	\$

Before submitting your Application:

- Check you have completed all sections
- Attach Certificates of Insurance for each organisation
- Complete Supporting Statement with signatures and dates.
- Submit your Application
 - by post to Heritage Perth Inc, PO Box Z5077, St Georges Terrace, Perth 6000
 - by hand to Heritage Perth 2nd Floor, Council House, 27 St Georges Terrace, Perth
 - by email joy@heritageperth.com.au
 - online via www.heritageperth.com.au

Applications close 5pm, Friday 26 May 2017



6. Supporting Statement

This application must be supported and signed by the lead contact and a person at senior level (e.g. Chair or Director) for the organisation submitting the Application.

If the Application is submitted with partners, a senior representative from each organisation must sign the Application.

Lead contact

Name:	Current role:
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Organisation:

Signature:	Date:
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Senior Representative – Lead Organisation

Name:	Current role:
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Organisation:

Signature:	Date:
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Senior Representative – Partner Organisation 1 (if required)

Name:	Current role:
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Organisation:

Signature:	Date:
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Senior Representative – Partner Organisation 2 (if required)

Name:	Current role:
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Organisation:

Signature:	Date:
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